



2020 Vendor Registration Form

SUNDAY, August 9, September 13 and October 4, 2020, 11 AM – 4 PM

Welcome to the Lincoln Park Farmers Market Application
 "Painter's Supply Parking Lot", corner Fort Street & Southfield, Lincoln Park

CONTACT INFORMATION

Farm / Business Name _____ Applicant Name (Print) _____
 Mailing Address _____
 City _____ State ____ Zip _____ County _____
 Phone (business) _____ (home) _____ (cell) _____ FAX _____
 Email _____ Web Site _____
 Designated On-Site Contact _____ On-Site Contact Phone _____

MARKET CATEGORIES – Depends on the current State of Michigan Orders at time of market.

Please check appropriate category

<p>_____ Produce (fruits and vegetables)</p> <p>_____ Specialty Foods (bakery, eggs, honey)</p> <p>_____ Michigan Made</p>	<p>_____ Flowers (landscape, baskets, cut and potting flowers)</p> <p>_____ Arts & Crafts: _____</p> <p>_____ Non-Profit Organization</p>
---	--

PRODUCT DESCRIPTION

FOOD

___ Vegetables

___ Fruit

___ Honey / Jams / Syrups

___ Cert. Organic Produce

___ Herbs / Spices / Teas / Coffee

___ Baked Goods

___ Eggs / Meats/ Poultry

___ Other _____

PLANTS

___ Perennials

___ Bedding Plants

___ Vegetables

___ Annuals

___ Herbs

___ Trees / Shrubs

___ Other _____

SET-UP

Please describe your stall arrangement & requirements to help in assigning spaces. Describe canopies, table set-ups, etc. Weights required for canopies.

A Note Regarding COVID-19: Lincoln Park Farmers Market will comply with all City, State and Federal regulations regarding business operations in response to COVID-19. LPFM will incorporate [COVID-19 best practices and recommendations](#) into market operations for as long as applicable regulations are in place and vendors are expected to do the same. If LPFM must cancel any market dates for reasons related to COVID-19, all vendor fees will be refunded for the applicable market date(s) and notice will be given as far in advance as possible. For additional COVID-19 resources from Michigan Farmers Market Association, visit mifma.org/covid-19-resources.

MARKET DATES – *Please Select Market Days Needed*

08/09

09/13

10/04

**** Canopy rentals will not be available.**

PAYMENT

VENDOR FEE

[] **\$15.00 per day** *Payment may be paid in advance or to Market Manager on market day.*

Make checks payable to: **Lincoln Park Farmers Market**

Mail to: Friends of Lincoln Park Farmers Market
PO Box 1160
Lincoln Park, MI 48146

Info: lpfm@inbox.com / 313-427-0443

HOLD HARMLESS AGREEMENT

Hereby assume all risks and liabilities arising out of my/our participation in the Lincoln Park Farmers Market. We also agree to release, hold harmless and indemnify the Friends of Lincoln Park Farmers Market, Lincoln Park Farmers Market, the City of Lincoln Park and their officers, agents, and employees from all liability or responsibility whatsoever, for injury (including death) to persons and for any damage to any City of Lincoln Park property or to the property of other arising out of/or resulting from participation in this farmers market.

I/WE further hereby release, and forever discharge said Friends of Lincoln Park Farmers Market, Lincoln Park Farmers Market, the City of Lincoln Park, and their officers, agents, members and employees from any and all claims, demands, actions, causes of actions, damages and liabilities resulting or arising directly or indirectly out of My/our participation in the Lincoln Park Farmers Market.

Vendor Signature _____ Date _____

(Please also sign page four)

RULES AND REGULATIONS

VENDOR REQUIREMENTS

- Produce & food vendors must comply with Michigan Department of Agriculture requirements.
- All arts and craft items must be handmade by the vendor.
- Food items must be pre-wrapped under the Michigan Cottage Food Law or at a licensed facility and **MUST** include a label stating the vendor's name, address, name of product, ingredients and net weight or measure. All labeling must comply with Michigan Department of Agriculture requirements.
- Food & drink samples must adhere to the Michigan Department of Agriculture requirements.
- Vendors are responsible for complying with state, and federal requirements governing the sale and production of their products, and for acquiring the necessary sales tax license, licenses and permits.
- Vendors are required to provide copies of all required licenses and permits.
- State Law requires that we verify the **Michigan State Retail Sales Tax License** of every person selling tangible goods at the market.

Michigan Department of Agriculture:	800-292-3939	www.michigan.gov/mdard/
Wayne County Health Department:	734-727-7400	
Michigan Department of Treasury:	517-636-4660	www.michigan.gov/treasury

HOURS OF OPERATION/LOCATION

- Sundays only, 11:00 am to 4:00 pm
- Located in the parking lot at southwest corner of Fort Street and Southfield Road, Lincoln Park
- Open June through October
- Set-Up time is 9:30 am – 11:00 am, ready to sell by 11:00 am. The market must be vacated by 5:30 pm
- Vendors are expected to bring enough inventories to sell throughout the entire market day.
- **Leaving Early:** Vendors **May Not** leave the market early for **ANY** reason (Emergency excepted). Doing so is dangerous and makes the market look poorly. If you sell out, your canopy and other market equipment must remain in place until the market is over. Leaving early will result in suspension from the market the following week.
- The market is a "Rain or Shine Market", which means we are open during our regular hours even in inclement weather conditions. The exception is lightning and severe weather such as tornados. In the event of inclement weather, the Market Manager will make the decision of closing the market early or not.

PRODUCTS TO BE SOLD

- To encourage economic development, the market will favor vendors that manufacture and grow items in Michigan which include the following; fruit, vegetables, edible grains, plants, trees, shrubs, cut flowers, dried flowers, herbs, apiary products, cider, honey, maple syrup, dried fruits and nuts, baked goods, dressings and sauces, jams and jellies, eggs and cheese.
- Vendor's products must be locally grown or locally made by themselves.
- Our emphasis is on locally grown farm fresh produce, the market is not an outlet for resale or wholesale.
- Produce vendors are allowed to supplement their products with other locally grown products.
- Florists and Flower vendors are welcome to bring plants that they buy from a wholesaler.
- Food items as described above are welcome. These items must have the appropriate licenses to be sold at the market or qualify under the Michigan Cottage Food Law or commercial food license.
- Organic Products that are marketed as 'Organic' need to be certified by the USDA Organic Certification Program.

VENDOR SPACES

- Vendor spaces are equal to one 10 foot x 10 foot space. Vendors may pay for an additional space.
- Each vendor is responsible for keeping his/her own area clean and attractive.
- Vendors must bring their own equipment; canopy, chairs, display racks & signage, customer bags and money for change. Stakes may not be driven into the pavement, lawn, or dirt areas of the Market premises. Canopies must be anchored with weights to avoid injury. Canopies are also available from market for \$10/day, of which, are weighted/set-up/tear-down by market staff.
- Vendors are required to display prices and a banner or sign posting their name, business and/or farm name.

VENDOR AND CUSTOMER PARKING

- No vendor vehicles in selling area.
- All vendor vehicles must be parked along Forrest Avenue from bowling alley and down or behind Painters Supply with the exception of vendor vehicles in center. Additional customer parking is along Forrest Avenue from Southfield to bowling alley as well as at the museum. Customers are not allowed to drive into the market to pick up items.
- Vendors will NOT be allowed to drive into the Market area after 11:00 am and will not be allowed to drive into the Market area until after 4:00 pm.

RIGHTS RESERVED BY MARKET

- Market reserves the right to reject a vendor application if the goods and merchandise are not compatible with the market concept.
- Market reserves the right to deny a vendor the privilege of selling at the market if; products are misrepresented, poor quality & services of products and/or produce, non-payment of fees.
- Fee's are non-refundable and will be enforced whether vendor shows or not. This includes early closing of market due to bad weather or any other emergency situation.

These rules and regulations are subject to change at the discretion of the Friends of Lincoln Park Farmers Market

I hereby understand the Rules and Regulations and agree to the rules as stated by Market Management.

Vendor Signature _____ Date _____



To I-94 & I-96

Painter's Supply Parking Lot
Southwest corner
Fort Street & Southfield
Lincoln Park, MI 48146